



Elluminate *Publish!* Quick Reference Guide

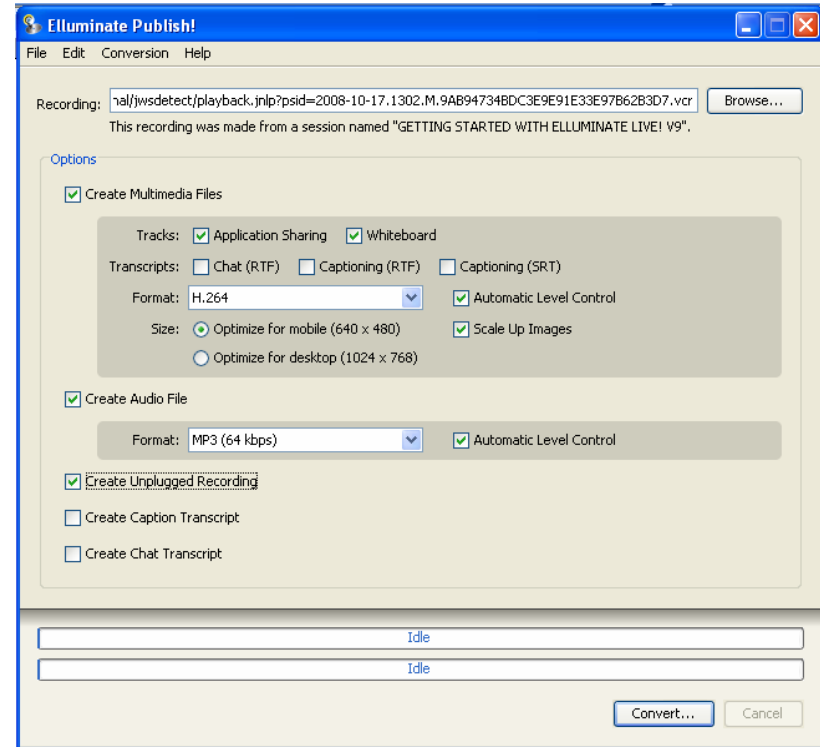
To play Elluminate *Live!* recordings while away from your computer, convert them to audio or video podcasts and listen to them on your iPod or other MP3 player. To play full (audio and video) Elluminate *Live!* recordings while not connected to the Internet, create Elluminate *Unplugged!* standalone recordings and play them on your desktop computer or laptop.

Elluminate *Publish!*

1. Click **Start > All Programs > Elluminate > Publish! > Publish!**.



2. Identify the file you would like to convert by browsing to it or typing it into the **Recording (.vcr, .jnlp, or URL)** field. *Publish!* will identify the session from which the recording was made and display that information under the **Recording** input field.
3. From **Options** determine your desired output files:
 - a. **Create Multimedia Files**
 - b. **Create Audio File**
 - c. **Create Unplugged Recording**
 - d. **Create Caption Transcript**
 - e. **Create Chat Transcript**



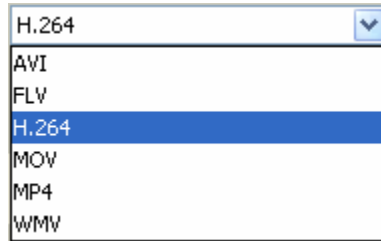
Create Multimedia Files

Publish! will convert your Elluminate recording into a multimedia file. The audio from your session along with any Whiteboard content and Application Sharing content will be included in the multimedia file. Choose the type of file you want:

- **Tracks**
 - Select Application Sharing to include any session Application Sharing in the multimedia file.
 - Select Whiteboard to include any session Application Sharing in the multimedia file.
- **Transcripts –**
 - Chat (RTF) – Rich Text Format transcript of the public chat from the live session.
 - Captioning (RTF) – Rich Text Format transcript if the session was Closed Captioned.

- Captioning (SRT) – Subtitle text transcript if the session was Closed Captioned.

- **Format**



- H.264 – default setting which is MPEG-4 video with compression.
- AVI – Audio Video Interleave – best format if you intend to edit the file using a third party tool.
- FLV – Flash Video
- MOV - QuickTime
- MP4 – MPEG-4 Video
- WMV – Windows Media Video

- **Size**

- Optimize for mobile (640 x 480) – choose this size if you intend to view the recording on an iPod, iPhone or other mobile device.
- Optimize for desktop (1024 x 768) – choose this size for playback on a computer screen.

- **Automatic Level Control** – Selected by default and recommended to smooth out the audio levels.

- **Scale Up Images** – This is only recommended if you are creating a recording for a mobile device.

Create Audio Files

When converting your Elluminate *Live!* recording to an audio file format, there are several **Conversion Formats** from which you may choose. They are:

- mp3 32k bps – provides a balance between quality and file size. This is the default format.

- mp3 64k bps – best quality with the largest file size
- M4A – MPEG-4 audio
- Ogg Vorbis (PC only) – open source audio format
- WAV – large file size and editable

Create Unplugged Recording

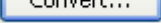
To create an *Unplugged!* recording which is an Elluminate Live! recording that doesn't require an Internet connection. This is a good choice for playback from a CD or your computer.

Create Caption Transcript

To create a transcript of the session's closed captioning text.

Create Chat Transcript

To create a transcript of the session's public text chat text.

4. Click on the  button to begin the conversion.
5. Specify the directory into which you would like your output saved by browsing to it or typing it into the **Save to Directory** field.

Conversion Progress Messages

Elluminate *Publish!* shows you the progress of the conversion in the Conversion Status area at the bottom of the window. As you can see from the progress messages, the conversion process goes through the following stages:

1. Extracts and condenses Audio info and creates the Audio output file.
2. Creates the *Unplugged!* Recording.
3. Creates the VCR Chat and Closed Captioning transcripts.
4. Creates the MRF file. During this phase the original recording opens up in a new Elluminate *Live!* player.
5. Creates the multimedia file (movie) from the MRF file.

When the conversion is complete, you will see the word "Done" in the Conversion Status area.

Accessing Recordings

You need to supply Elluminate *Publish!* with either a .vcr file name, a .jnlp file name or a URL of the recording you wish to convert.

If you are using the **Session Administration System (SAS)**, access the recording URL in the one of the following ways:

- Get the URL from the session creator or a SAS administrator
- Get the URL from the email that was sent to you after the recorded session was completed or when you created the session
- Log in to the SAS and retrieve the URL. See *Retrieving Recording Links in the SAS Quick Reference Guide* for step by step instructions
(<http://www.illuminate.com/support/docs/sas/administrator.jsp>)

If you are using the **Elluminate Live! Manager (ELM)**, save the .jnlp file of the recording to your local computer. This is done by changing a setting in Windows Explorer.

- *Windows Explorer > Folder Options > Tools > File Types.* Find the JNLP file type and click the *Advanced* button. Select *Confirm open after download*. Launch the desired recording and save the JNLP file. See the **Elluminate Publish! User Guide** for more information.

Recording for Mobile Devices

We recommend you follow the guidelines below when recording a session for publication on a mobile device:

- Use a large font size for Whiteboard presentations (28 + size in the fonts Dialog, Sans Serif and Serif).
- Avoid Application Sharing.
- Do not share your desktop.

Getting Help

- Elluminate *Publish!* support web page – www.illuminate.com/publish/info.jsp
- Elluminate Training web page – www.illuminate.com/training